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## **Faculty Senate Librarian's Report January 26, 1998**

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A summary of business conducted by Faculty Senate Committees between the last Faculty Senate Librarian's report (November 11, 1998) and January 26, 1998.

**Admissions Committee:** Senator Lorilee Schneider, Co-Chairs Dale Wasson and Mike Deal

**Athletics Committee:** Senator David Stone, Chair David Stone

**Campus Life Enrichment Committee (CLEC):** Senator Hal Fulmer, Chair Carol Thompson

*The Campus Life Enrichment Committee met on November 11, 1997.*

The committee discussed eleven departmental lecture proposals, requesting a total of \$13,258 for Winter Quarter 1998. The committee awarded nine proposals for a total of \$8247. The Chair also reported on the success of the Fall Quarter Performing Artist Series performer, Jerome Rose, who highlighted the campus' Schubert/Brahms Festival. The Chair also announced that poet Maya Angelou would appear on campus in mid-March as part of the Winter Quarter Performing Artist Series.

*The Campus Life Enrichment Committee met on November 24, 1997.*

The Chair discussed the Student Activities Budget Committee request that CLEC cut its 1998-1999 budget by 5 percent as part of overall campus budget reduction. Also discussed were budgets and attendance figures for the 1996-1997 Performing Artist Series and Departmental Lectures Series events. Suggestions were offered for increasing attendance at these events. The Committee agreed to charge an admission fee for the Maya Angelou performance to offset the high cost of bringing her to campus. Other discussions concerned CLEC's concurrent funding of both the Performing Artist Series and the Departmental Lecture Series and the future of continued dual support for these separate series.

**Faculty Development, Research, and Service Committee:** Senators Barbara Hendry, Saba Jallow, and Jerri Kropp, Co- Chairs Charlene Black and Lane Van Tassell

**Subcommittee on Faculty Development:**

**Subcommittee on Faculty Research:**

**Subcommittee on Faculty Service:**

*The Faculty Service Committee met on October 8, 1997.*

The committee reviewed seven proposals for grants from funds available to the committee. Five proposals were granted full or partial funding for a total distribution of \$14,005.

**Graduate Council:** Senator Sue Moore, Chair Lane Van Tassell

*Per Faculty Senate statutes, the minutes of the September 26, 1997 and November 21, 1997 Graduate Council meetings were mailed directly to the Senators.*

**Honors Committee:** Senator Robert Warkentin

**Library Committee:** Senator Mark Cyr

**Undergraduate Council:** Senator Charles Crouch, Chair Charlene Black.

*Per Faculty Senate statutes, the minutes of the November 5, 1997, November 12, 1997, and January 13, 1998 meetings were mailed directly to the Senators.*

**Summary of the Academic Advisory Council Meetings:** Chair Harry Carter

*The Academic Advisory Council met on December 2, 1997.* As Faculty Senate representative, Jay Strickland prepared the following summary of the meeting.

**1. Forum Dates:**

Harry Carter explained that eight 1-hour forums have been scheduled to hear "faculty concerns and answer questions" from each College, as well as Henderson Library, Learning Support, and academic administration.

**2. Class Times, Summer 1998:**

Dr. Carter distributed the summer calendar and proposed class times. The 26-day summer session begins June 23, 1998 and ends July 29, 1998, with finals administered between July 30 and August 1, 1998. Currently, students are allowed to enroll in a maximum of 16 hours during the summer session; Deans may approve up to 22 hours; and students may petition the Vice President of Academic Affairs and Provost if their request is denied by the Dean associated with the College of their major. Deans were encouraged to schedule summer classes across daytime and evening periods.

**3. Graduation Schedule, December 1997:**

The schedule for December 7, commencement ceremonies was distributed.

**4. Annual Report Schedule:**

With semester conversion, the period for faculty annual reports is being changed from April 1-March 31 to a calendar year (January 1-December 31) and will overlap for the year of this transition. Strategies for dealing with this overlap will be left to the discretion of each College and will be consistent within each College.

**5. Fall Quarter Final Exams:**

A memo has been distributed encouraging faculty to work with student-athletes who have to be out of town for a championship game the last day of final exams. Current policy indicates that all courses, except those that have been formally exempted, are expected to administer final exams during the official final exam period. Take-home exams are allowed.

**6. Status of Position Searches:**

Lane Van Tassell reported that two internal and two external candidates have been brought to campus for the Director of Auxiliary Services position, and a decision is in process. Charlene Black reported that the Controller's search had been extended after 4 candidates had been interviewed.

**7. Web Page Assignments:**

Carl Gooding suggested that the Academic Advisory Committee discuss privacy issues related to faculty requiring students to develop and post personal web pages at a future meeting.

**8. Computer Vandalism:**

Julius Ariail reported that three computers had recently been vandalized, so the Library has started adding locks to computer cases.

**9. Honor's Program:**

Dr. Black reported that 3 applications for the GSU general honors program had been received.

*The Academic Advisory Council met on January 6, 1998.* As Faculty Senate representative, Jay Strickland prepared the following summary of the meeting.

### 1. *FY 98 Budget:*

a. Based on an official headcount of 13,850 (1') revenue was reduced by 1.21% from revised estimate due to headcount reduction; (2') non-resident undergraduate revenue was reduced 10% from revised estimate; (3') graduate revenue was increased by 2.17% based on headcount increase, and (4') non-resident graduate revenue was reduced by 12.0% from revised estimate. This requires (1') a total budget reduction of \$2,227,121 and (2') a technology fee budget reduction of \$38,075.

b. The analysis of revenue from student fees for fiscal year 1998 indicates that \$28,123,000 was anticipated and \$26,644,962 will be realized, for a shortfall of \$1,478,038.

### 2. *FY 99 Budget:*

A handout concerning the Fiscal Year 1999 Budget Request Projection of Enrollment and Revenue was distributed.

### 3. *Average SAT Scores:*

a. The most recent average SAT scores for Georgia Southern students included the following.

Students	Verbal	Math	Total
College Bound Students Tested in 1997	505	511	1016
Regular Freshman Entered Fall 1997	526	517	1043
Learning Support Students Entered Fall 1997	445	441	886
All New Freshmen Entered Fall 1997	492	485	977
All Undergraduates Enrolled Fall 1997	465	481	946

b. Differences in average SAT between 1991 and 1997 include the following.

Students	Verbal	Math	Total
College Bound Students Tested 1991/1997	+83	+37	+120
Regular Freshman Entered Fall 1991/1997	+86	+35	+121
Learning Support Students Entered Fall 1991/1997	+103	+46	+149
All New Freshmen Entered Fall 1991/1997	+92	+39	+131
All Undergraduates Enrolled Fall 1991/1997	+60	+32	+92

### 4. *Faculty Development in Georgia:*

A handout describing the Doctoral Level Assistantship for Faculty Members Teaching in Georgia Institutions of Higher Learning was distributed. The program, conducted in cooperation with the Graduate School, gives faculty members with demonstrated competence in teaching an opportunity to continue their graduate education on a full-time basis. Presidents must submit letters of nomination by February 15, 1998., and awards will be

announced May 1, 1998. For more information, contact: Dr. Libby V. Morris, Institute of Higher Education, Candler Hall, University of Georgia, Athens, GA 30602-1772, (706) 542-3464.

**5. Governor's Teaching Fellows Program:**

A handout describing the Governor's Teaching Fellows Program was distributed. The Governor's Teaching Fellows Program offers several options for participants: an Academic Year Symposia Program, a Summer Symposium Program, and an Academic Year in Residence Program. Nominations for the Summer Symposium component are due at the Office of the Provost and Vice President for Academic Affairs at Georgia Southern by January 7, and nominations for other components of the Governor's Teaching Fellow Program are due no later than April 17.

**6. Faculty Associate Position(s):**

A handout describing the Faculty Associate Position(s) in the University System Office of Academic Affairs for the 1998-199 Academic Year was distributed. Applications materials are due to the Board of Regents by February 2, 1998.

**7. Final Action on Three Items:**

Dr. Carter distributed a handout describing three issues, including semester class periods, guidelines for conversion to the semester system, and a Georgia Southern University Academic Affairs Chart, for members to review. It is expected that final action will be taken on these items during the January 6, 1998 Academic Advisory Council meeting.

**8. Liberty County University Center:**

A revised draft of a possible consortium agreement establishing the Liberty County University Center, a resident center external degree program. The consortium consists of Armstrong Atlantic State University, Coastal Georgia Community College, Georgia Southern University, and Savannah State University and will establish a resident center for associate, baccalaureate, and graduate degrees in Liberty County, Georgia.

**9. Other Reports:** In addition, the following handouts were distributed.

a. **Program Options for Students**--Current students scheduled to graduate after Summer 1998 may elect to complete program requirements under quarter or semester system guidelines.

b. **Memo from Mike Deal explaining registration problems with BANNER.**

c. **Guidelines and submission procedures for the 1998 Regents Teaching Excellence Awards**--Nomination deadline of January 23, 1998

d.

**Draft document for Georgia Learning Alliance (GALA): A Proposal for a University System of Georgia Distance Education Management Plan**--December 18, 1997

e. **BOR Curriculum Inventory Report, Fall Quarter 1997**--Highlights include (1') Quarter credit hours (QCHs) generated in Fall 1997 increased by 1.3 percent over Fall 1996; (2') QCHs production increased at universities, state colleges and university, and associate level colleges but decreased at regional universities; (3') 64% of fall credit hours were lower division courses, 24% upper division, 12 percent graduate; (4') regional universities produce 12 % of lower division hours, 16% of upper division hours, and 7% of graduate/professional hours.

f. **BOR Ten Year Enrollment Report [Tables], 1988-1997**

g. **Memo from Lee Davis re. Leased Properties**, indicating that six GSU properties will be freed up as a result of the completion of Phase II of the Fine Arts Renovation Project, and the completion of the Science and Nursing project would free up leased facilities. Terminating these leases will depend on the time of project completion, the need for swing space for other projects, and the general needs of the campus.

h. *Notes from December Board 1997 Meeting of the Strategic Planning Committee*, addressing (1') review of proposals for permanent centers, (2') amendments to major capital outlay priority list, and (3') clarification of the UGA Animal Arena project.

i. *Reprint of "Trust and the Virtual Organization" by Charles Handy*--From *Harvard Business Review*, May-June, 1995, pp. 2-8.

j.  
*Special Issues: Teaching at Emory, Emory Report: A Weekly Newspaper for the Emory University Community*, September 8, 1997.

Bylaws of the Faculty Senate

## Faculty Senate Librarian's Report March 5, 1998

A summary of business conducted by Faculty Senate Committees between the last Faculty Senate Librarian's report (January 27, 1998 and March 5, 1998).

**Admissions Committee:** Senator Lorilee Schneider, Co-Chairs Dale Wasson and Mike Deal

*The Admissions Committee met on January 5, 1998 to evaluate appeals for Winter Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	2	8	10
Denied by Committee	5	86	91
No Action by Committee <sup>1</sup>	0	2	2
Total Committee Action	7	96	103
Learning Support	0	0	0
Total Appeals Action	7	97	103
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	58	58
Denied by VPAA	0	1	1
Approved by VPSA	1	0	1
Denied by VPSA	1	0	1
Approved by President	0	10	10
Denied by President	0	1	1
Total Action Beyond Committee	2	70	72

III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>1</sup> Appeal bypassed committee or received after appeal deadline (Note: Not all appeals beyond committee result from committee action. Some cases bypass the committee.)

*The Admissions Committee met on January 7, 1998 to evaluate appeals for Winter Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	6	6
Denied by Committee	2	45	47
No Action by Committee <sup>2</sup>	0	0	0
Total Committee Action	2	51	53
Learning Support	0	0	0
Total Appeals Action	2	51	53
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	23	23
Denied by VPAA	0	2	2
Approved by VPSA	0	0	0
Denied by VPSA	0	0	0



Approved by President	0	5	5
Denied by President	0	2	2
Total Action Beyond Committee	0	32	32
III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>2</sup> Appeal bypassed committee or received after appeal deadline (Note: Not all appeals beyond committee result from committee action. Some cases bypass the committee.)

*The Admissions Committee met on January 8, 1998 to evaluate appeals for Winter Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	2	2
Denied by Committee	0	14	14
No Action by Committee <sup>3</sup>	0	4	4
Total Committee Action	0	20	20
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	9	9
Denied by VPAA	0	2	2
Approved by VPSA	0	0	0

Denied by VPSA	0	0	0
Approved by President	0	3	3
Denied by President	0	0	0
Total Action Beyond Committee	0	14	14

  

III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	1	1
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	1	1

<sup>3</sup> Appeal bypassed committee or received after appeal deadline (Note: Not all appeals beyond committee result from committee action. Some cases bypass the committee.)

**Campus Life Enrichment Committee (CLEC):** Senator Hal Fulmer, Chair Carol Thompson

**Faculty Development, Research, and Service Committee:** Senators Barbara Hendry, Saba Jallow, and Jerri Kropp, Co-Chairs Charlene Black and Lane Van Tassell

**Subcommittee on Faculty Development**

*The Subcommittee on Faculty Development met on February 12, 1998.*

The committee decided on the Winter quarter 1998 travel grants. Overall 22 proposals were submitted, requesting a total of \$14,759.50, and 15 proposals were funded for a total of \$5,540.50.

**Subcommittee on Faculty Research**

**Subcommittee on Faculty Service**

**Graduate Council:** Senator Sue Moore, Chair Lane Van Tassell

*Per Faculty Senate statutes, the minutes of the January 22, 1998 meeting was mailed directly to the Senators.*

**Honors Committee:** Senator Robert Warkentin

**Library Committee:** Senator Mark Cyr

**Undergraduate Council:** Senator Charles Crouch, Chair Charlene Black.

*Per Faculty Senate statutes, the minutes of Undergraduate Council minutes are mailed directly to the Senators. No minutes had been distributed during this reporting period.*

**Summary of the Academic Advisory Council Meetings:** Chair Harry Carter

*The Academic Advisory Council met on February 3, 1998. As Faculty Senate representative, Jay Strickland prepared the following summary of the meeting.*

1. **June Graduation:** Harry Carter announced that Bill Diehl will be the commencement speaker for the combined College of Health and Professional Studies and College of Liberal Arts and Social Sciences ceremony on Saturday, June 13<sup>th</sup>, at 6:30 p.m.

2. **Semester Conversion:**

- a. Semester conversion questions and issues that need to be addressed at the system-level should be channeled through Charlene Black.
- b. Georgia Southern faculty will be assigned a 12 semester hour work load beginning Fall 1998.
- c. Dr. Black distributed the cover page of a packet being mailed to current students who will be attending Georgia Southern during semester conversion.
- d. A Voice@ system of registration by telephone is being developed for graduate students. It is expected that registration for undergraduate and graduate students will then move to a web site-based system. The Academic Advisory Council affirmed the importance of students meeting with their advisors before registering by phone or web, and the logistics of confirming this transpired was discussed.
- e. Dr. Black distributed copies of a memo from the Chair of the System-Wide Semester Conversion Committee that summarizes committee recommendations related to: student tuition and fees, FTE calculation, Faculty Workload, Faculty Pay Dates, Summer Pay for Faculty, TRS Implication, Regents Testing, Cash Flow, Redirection, and Reports. The committee was formed July 24, 1997 and has submitted its final report.
- f. Dr. Black distributed a summary and time-line of Semester System Tasks that need to be completed locally. The importance of developing a comprehensive work-load package related to semester conversion was discussed and affirmed. This package would address a range of issues, including teaching loads, release time, and remuneration for summer teaching, among others.

3. **OIIT Strategic Directions:** E. Michael Staman is the new Vice Chancellor for Information and Instructional Technology. OIIT is soliciting ideas about how to use Banner for a Best Practices with Banner® publication.

4. **Macon College Appointment:** Dr. Carter distributed a memo introducing David Bell's appointment as

permanent President of Macon State College.

**5. *Tutoring Policy:*** Dr. Carter distributed a handout summarizing the following proposed policies governing tutoring by faculty members: (a) Department chairs may assign faculty tutoring responsibilities in lieu of other assignments. (b) Any tutoring assignment for which the faculty member is to receive extra compensation (overload payment) must have prior approval by the faculty member's department chair, dean, and the provost. (c) Faculty members who accept private tutoring assignments for pay should not tutor any student who is enrolled in the faculty member's class. (d) This policy is effective February 15, 1998.

**6. *Board of Regents Distinguished Professors for Teaching and Learning Selection:*** Dr. Carter distributed a memo from the BOR announcing the Distinguished Professors for Teaching and Learning Award. The purpose of the award is to improve student learning within the University System by enhancing teaching effectiveness. Institutional Distinguished Professor Program proposals should be received by the BOR no later than April 1, 1998.

**7. *FY 99 Fees:*** Dr. Carter distributed a summary table of Georgia Southern Mandatory Fees under the semester system. When including technology fees, student fees for the academic year will be \$149 higher under the semester system than under the quarter system. This fee schedule has been approved by the Student Government Association and the Faculty Senate.

**8. *Non-Credit Students in Graduate Classes:*** Dr. Carter distributed a memo from the Board of Regents, stating "Based on a recommendation from the Administrative Committee on Academic Affairs at its October 20, 1997 meeting, the Office of Academic Affairs has revised Section 3.15 of the Academic Affairs Handbook to allow both credit and non-credit students to enroll in the same graduate class, providing that all students meet the prerequisites for the class."

**9. *Academic Degree Colors:*** The final decision about academic degree colors will be made by February 17<sup>th</sup>.

**10. *Institutional Marketing:*** Dr. Carter distributed memos from President Henry, introducing Sharon Fell as the new Director of Institutional Marketing, describing the mission of the Cross Functional Team on Institutional Marketing, and requesting deans, directors, and department chairs "forward sample copies of promotional publications, advertisements, newsletters, and other printed pieces aimed at prospective students, alumni, and other public audiences." He states, "Our purpose is to review our external publications for stylistic consistency" and become familiar with what is being done across departments and programs.

**11. *GALA Affair:*** Lane Van Tassell announced that the GALA Affair is scheduled for the Savannah Civic Center on May 14 at 4:00 p.m. This reception is designed to recruit undergraduate and graduate students and showcase the broad array of outreach services sponsored by Georgia Southern.

**12. *1998 University System of Georgia Research Symposium:*** Dr. Van Tassell distributed a flyer announcing the 1998 University System of Georgia Research Symposium which will be held May 13-14 at Georgia Institute of Technology. The theme of the symposium is "Science and Technology for a Sustainable Society." The deadline for the student poster competition and for faculty to submit abstracts for oral presentations and poster sessions is March 6.

**13. *On-Line College Catalogs:*** Julius Ariail announced that Henderson Library has purchased a license that places over 6000 college catalogs on -line. These catalogs can be accessed from any networked computer on campus.

14. **Position Searches:** Zia Hashmi, Director of the Center for International Studies, will be retiring June 30, 1998, and Richard Rogers will be chairing the search to fill this position. Michael T. Moore, Director of Advisement, Retention, and Director of the First-Year Experience will be returning to the faculty on June 30, 1998. An internal search will be conducted to fill this position. An announcement will be sent out soon.

15. **CLASS Act:** Roosevelt Newson announced that the community support group, CLASS Act, has been revitalized and will be sponsoring APianist in the >Boro@ on May 3, 1998.

*The Academic Advisory Council met on February 3, 1998. As Faculty Senate representative, Jay Strickland prepared the following summary of the meeting.*

1. **Application Report:** Harry Carter distributed a summary Application Report indicating that, by February 27, 1998, Georgia Southern had received 6926 applications from individuals wishing to matriculate as freshmen Fall, 1998. This figure is 523 greater than comparative data from February 28, 1997.

2. **Student Fee Proposals--April 1:** Dr. Carter indicated that Deans should submit technology fee proposals to the Provost's office by April 1, 1998. These will be evaluated during spring quarter, so plans can be implemented by the beginning of the upcoming fiscal year.

3. **Calendar:** The council confirmed the following dates for the 1998-1999 academic calendar.

- a. Monday, 8/10/98--Beginning of 1998-1999 academic year
- b. Wednesday, 8/12/98--New Faculty Orientation
- c. Thursday, 8/13/98--Provost's meeting in morning/Departmental meetings in afternoon
- d. Friday, 9/14/98--College meetings in morning/General Faculty meeting in afternoon

4. **Semester Conversion:** Dr. Carter distributed copies of a AResponse to Semester Conversion Committee Report@ from the Senior Vice Chancellor for Capital Resources and Senior Vice Chancellor for Academic Affairs and asked the AAC to consider the following BOR recommendations regarding the payment of faculty salaries as excepted from the memo.

*A . . . In order to pay semester contract faculty in a manner similar to the way they are now paid and ensure that earnings reflect actual work completed as closely as possible, we propose instead that each institution use one the following payment methods:*

*(1) Contract salary is paid in 12 equal installments with one payment being made at the end of August through November with a two-month pay-off for the fall semester being made in mid-December. For the spring semester, payment of 1/12 of the contract salary would be paid at the end of January through April with a two-month pay-off for the spring semester being made in mid-May.*

*(2) Contract salary is paid in eight equal installments with one payment being made in the middle of September through December for the fall semester and the middle of February through the middle of May for the spring semester.*

Deans were asked to consult their department Chairs about salary payment options prior to surveying faculty.

5. ***Southern in Savannah:*** Dr. Carter distributed a memo from President Henry regarding the Southern in Savannah Planning Task Force. The Southern in Savannah spring event will be hosted by Georgia Southern on Thursday, May 14<sup>th</sup>, at the Savannah Civic Center, and its purpose will be to better acquaint the Savannah community with Georgia Southern University--its people, its programs, and its educational resources.

6. ***Promotions Stipends:*** Dr. Carter confirmed that the following promotions stipend schedule will be followed this year: promotion to Assistant Professor (\$1000), promotion to Associate Professor (\$1500), promotion to Professor (\$2000). Funds for promotions stipends are paid from the budget of the Office of the Provost. 3% raises will be allocated for temporary faculty and 0% to vacated positions.

7. ***Harvard Article:*** Dr. Carter distributed copies of the following article: Chabotar, Kent John and Phillip Knutel. Winter 1998. *Reengineering in Higher Education: Lessons Learned.* @ *Harvard Institutes for Higher Education Alumni Bulletin*, pp. 1-4.

8. ***Fall 1998 Welcome Week:*** Bob Haney explained that Fall term Welcome Week typically includes some academic activities (e.g., meetings by major, Internet classes sponsored by Henderson Library) and asked the AAC members to forward suggestions for these types of activities to him.

9. ***Student Ratings of Instruction:*** Virginia Samiratedu emphasized the need to appropriate controls for the collection of student ratings of instruction data.

10. ***Departmental Budgets:*** Dr. Carter emphasized the need for departments and programs to remain within their budgets for the current fiscal year.

11. ***Recruitment Initiative:*** Dr. Carter reminded Deans to forward the following information to Sharon Fell for Georgia Southern's upcoming recruitment initiative: (1) Cameos of current students who have benefitted from special opportunities for valuable experiences or encouragement that led them to excel beyond the classroom, (2) examples of professors who make this happen through their extra effort to help students grow and achieve, and (3) anecdotal information about successful young alumni, and (4) general outcomes data from departments that track their graduates.

[Bylaws of the Faculty Senate](#)

## ***Faculty Senate Librarian's Report April 7, 1998***

A summary of business conducted by Faculty Senate Committees between the last Faculty Senate Librarian's report (March 6, 1998 and April 7, 1998).

**Admissions Committee:** Senator Lorilee Schneider, Co-Chairs Dale Wasson and Mike Deal

*The Admissions Committee met on February 17, 1998 to evaluate appeals for Spring Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	2	2
Denied by Committee	3	4	7
No Action by Committee <sup>1</sup>	0	0	0
Total Committee Action	3	6	9
Learning Support	0	0	0
Total Appeals Action	3	6	9
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	1	1
Denied by VPAA	0	0	0

Approved by VPSA	0	0	0
Denied by VPSA	1	0	1
Approved by President	0	1	1
Denied by President	0	0	0
Total Action Beyond Committee	1	2	3

III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>1</sup>Appeal bypassed committee or received after appeal deadline. (Note: Not all appeals beyond committee result from committee action. Some cases bypass committee).

**Campus Life Enrichment Committee (CLEC):** Senator Hal Fulmer, Chair Carol Thompson

**Faculty Development, Research, and Service Committee:** Senators Barbara Hendry, Saba Jallow, and Jerri Kropp, Co-Chairs Charlene Black and Lane Van Tassell

**Subcommittee on Faculty Development**

**Subcommittee on Faculty Research**



## **Subcommittee on Faculty Service**

**Graduate Council:** Senator Sue Moore, Chair Lane Van Tassell

*Per Faculty Senate statutes, the minutes of the February 26, 1998 meeting were mailed directly to the Senators.*

**Honors Committee:** Senator Robert Warkentin

**Library Committee:** Senator Mark Cyr

**Undergraduate Council:** Senator Charles Crouch, Chair Charlene Black.

*Per Faculty Senate statutes, the minutes of February 10, 1998, February 25, 1998, and March 10, 1998 Undergraduate Council minutes were mailed directly to the Senators.*

[Bylaws](#)

## ***Faculty Senate Librarian=s Report May 27, 1998***

A summary of business conducted by Faculty Senate Committees since the last Faculty Senate Librarian=s report (between March 6, 1998 and May 27, 1998).

**Admissions Committee:** Senator Lorilee Schneider, Co-Chairs Dale Wasson and Mike Deal.

*The Admissions Committee met on March 30, 1998 to evaluate appeals for Spring Quarter, 1998.* The results of the appeals are summarized below.

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	6	6
Denied by Committee	1	18	19
No Action by Committee <sup>1</sup>	0	3	3
Total Committee Action	1	27	28
Learning Support	0	6	6
Total Appeals Action	1	33	34
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	6	6
Denied by VPAA	0	1	1
Approved by VPSA	0	0	0
Denied by VPSA	0	0	0
Approved by President	0	7	7
Denied by President	0	1	1
Total Action Beyond Committee	0	15	15

III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	1	1
Approved by President	0	1	1
Denied by President	0	0	0
Total Action Beyond Committee	0	2	2

<sup>1</sup> Appeal bypassed committee or received after appeal deadline. (Note: not all appeals beyond committee result from committee action. Some cases bypass the committee.)

*The Admissions Committee met on March 31, 1998 to evaluate appeals for Spring Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	3	4	7
Denied by Committee	1	49	50
No Action by Committee <sup>2</sup>	0	0	0
Total Committee Action	4	53	57
Learning Support	0	0	0
Total Appeals Action	4	53	57
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	29	29
Denied by VPAA	0	3	3
Approved by VPSA	0	0	0
Denied by VPSA	1	0	1

Approved by President	0	9	9
Denied by President	0	2	2
Total Action Beyond Committee	1	43	44
III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>2</sup> Appeal bypassed committee or received after appeal deadline. (Note: not all appeals beyond committee result from committee action. Some cases bypass the committee.)

*The Admissions Committee met on January 8, 1998 to evaluate appeals for Winter Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	2	2
Denied by Committee	0	14	14
No Action by Committee <sup>3</sup>	0	4	4
Total Committee Action	0	20	20
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	9	9
Denied by VPAA	0	2	2
Approved by VPSA	0	0	0

Denied by VPSA	0	0	0
Approved by President	0	3	3
Denied by President	0	0	0
Total Action Beyond Committee	0	14	14
III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	1	1
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	1	1

<sup>3</sup> Appeal bypassed committee or received after appeal deadline. (Note: not all appeals beyond committee result from committee action. Some cases bypass the committee.)

### **Athletics Committee:** Senator David Stone, Chair David Stone

*The Athletics Committee met on September 25, 1997.*

David Stone was elected Chair of the Faculty Athletics Committee for the 1997-1998 academic year. Southern Conference Commissioner, Wright Waters, addressed several issues including the transition into new governance, gambling in athletics, expansion, improving market shares, and women=s athletics. Brad Stricklin explained that, as of August 31, 1997, the student fees for summer quarter were almost \$19,000 short of projection. Sam Baker announced the hiring of John Laird as the head golf coach and that Mike Brass had been hired as the strength and conditioning coach. The men=s and women=s swimming, men=s tennis, softball, baseball, and golf schedules were approved. Tim Bernal explained there are plans for an annual fund raising effort in mid-February through March. A subcommittee was organized to look at new class absence policies for the semester conversion.

*The Athletics Committee met on October 23, 1997.*

Tim Bernal thanked the committee for its support during his tenure as Associate Athletics Director for External Affairs and announced he is taking a position with Metal Industries. Hank Schomber presented a report on how student-athletes are tracked for eligibility. Brad Stricklin presented an amended budget that was approved. Sam Baker explained that a search committee was formed to select an individual to fill the position of Southern Boosters President. Lane Van Tassell reported that the probationary period for the men=s basketball team will soon end, as the appeal should be heard soon.

The committee approved the following student-athlete class absence policy that will go into effect next fall of

1998:

*No student-athlete shall miss more than a total of seven (7) M/W/F class days and no more than five (5) T/Th class days in a semester (excluding conference tournament and post-season play); and, no student-athlete shall miss more than one (1) M, W, or F and more than one (1) T or Th in any given calendar week. (For example, one could miss a Monday and Tuesday of the same week but cannot miss a Monday and Wednesday--or Friday--or Tuesday and Thursday in any one week). Exceptions must be approved by the Faculty Athletics Committee.*

*The Athletics Committee met on November 24, 1998.*

Scott Farmer and Harry Wright reported on current procedures for obtaining positive drug test results and will draft a reworded proposal for the committee's review. Sam Baker reported that student-fees were down \$85,000 and gate receipts down \$100,000. Mr. Baker also reported that the shortfall to the scholarship budget is projected to be \$80,000. Lane Van Tassell reported that, as of January 1, 1998, most secondary violations will be dealt with at the NCAA Conference level. The committee approved an exception to the policy prohibiting traveling to an athletic event 72 hours prior to final exams for the golf team. The baseball schedule was not approved because of a conflict with final exams. Don Coleman reported that attorneys were hired to represent Southern Boosters in the lawsuit by Tim Stowers, and the venue was changed to Federal Court. Mr. Coleman also explained that the search for a new president for Southern Boosters was underway, and candidates would be interviewed the first week in December.

*The Athletics Committee met on January 27, 1998.*

The 1999 baseball, football, men's and women's traditional and non-traditional soccer, and volleyball schedules were approved. Brad Stricklin reported that the projected shortfall for student fees would be \$107,000 for the year. Sam Baker welcomed John Mulherin, President of the Southern Boosters. Mr. Baker explained that Lane Van Tassell is Chair of a 14-member search committee to hire a new Commissioner of the Southern Conference and that Brenda Carter is also on that committee. Lane Van Tassell announced a December 30 letter had been received by the President from the NCAA stating that probation for the men's basketball team has ended. John Mulherin announced the beginning of the annual campaign in February. Sam Baker reported that the Southern Boosters filed a motion to move the Tim Stowers lawsuit to Statesboro.

*The Athletics Committee met on February 23, 1998.*

Brad Stricklin reported he is in the process of preparing the projected 1999 budget and there is a \$214,000 projected deficit for fiscal year 1998. Schedules for men's soccer, women's basketball, cross-country, and volleyball were approved. Sam Baker announced the women's basketball team is Southern Conference champion. Lane Van Tassell reported the search for a new Commissioner of the Southern Conference is ongoing and will probably have a candidate April 1. John Mulherin announced the beginning of the spring campaign which will end March 13.

**Campus Life Enrichment Committee (CLEC):** Senator Hal Fulmer, Chair Carol Thompson

*The Campus Life Enrichment Committee met on January 21, 1998.*

Discussion centered on CLEC's decision to charge a fee for attendees of the Maya Angelou performance. Following meetings with the CLEC Advisor, the SGA Executive Board, and the full Student Government Association, CLEC received permission to charge students \$2.00 for the performance. OTI students and youth were charged \$5.00; faculty/staff were charged \$3.00, and general admissions tickets were \$10.00. A

limited number of complimentary tickets would be distributed to campus officials and the media. These charges were necessary to help defray the costs of this event. CLEC also recommended that the box office for this event be available exclusively for GSU student purchases for several days prior to any other sales. Initial discussions of the programming budget for the spring quarter took place at this meeting as well.

*The Campus Life Enrichment Committee met on February 25, 1998.*

CLEC discussed the forthcoming Maya Angelou event (March 12) as well as Departmental Lecture Series proposals for spring quarter. Nine of twelve proposals were recommended for funding. Additionally, CLEC will support two programs in conjunction with Women's Awareness Week--a contemporary music group and an author/activist.

*The Campus Life Enrichment Committee met on April 15, 1998.*

CLEC discussed the Maya Angelou performance. About four thousand people attended the event, which was a sell-out in the Hanner Fieldhouse. The event was regionally attended by persons from as far away as Tifton, Fort Valley, Albany, Savannah, Macon, and Atlanta. Local and Savannah media coverage was widespread and positive. Further discussion concerned upcoming decisions to be made by CLEC regarding the Performing Artist Series of AY 98-99.

**Faculty Development, Research, and Service Committee:** Senators Barbara Hendry, Saba Jallow, and Jerri Kropp, Co-Chairs Charlene Black and Lane Van Tassell

### **Subcommittee on Faculty Development**

*The Subcommittee on Faculty Development met on November 5, 1997.*

The subcommittee awarded Development of Instruction grants and funded Professional Travel for GSU faculty.

*The Subcommittee on Faculty Development met on March 12, 1998.*

The subcommittee determined recipients of the Faculty Development Summer Awards. Twenty proposals for Faculty Development Summer Sabbaticals were received. A total of \$20,000 was awarded. This included three full awards (\$3000 each) and six partial awards (four at \$1500 and two at \$2500).

*The Subcommittee on Faculty Development met on April 27, 1998.*

The subcommittee made a recommendation to Dr. Carter concerning the recipient of the Distinguished Professor of Teaching and Learning Award.

### **Subcommittee on Faculty Research**

### **Subcommittee on Faculty Service**

*The Subcommittee on Faculty Service met March 11, 1998.*

The subcommittee awarded three grants, two for \$275 each and one for \$1000. Two of these represent partial funding of the requests, and one represents full funding. No applications were denied funds.

**Graduate Council:** Senator Sue Moore, Chair Lane Van Tassell

*Per Faculty Senate statutes, the minutes of the March 12, 1998 and April 23, 1998 meetings were mailed directly to the Senators.*

**Honors Committee:** Senator Robert Warkentin

*The Honors Committee met on October 22, 1997.*

Tim McClurg was selected as Chair of the committee, and the date for Honors Day under the semester system (Spring 1999 and beyond) was discussed.

*The Honors Committee met on November 24, 1997.*

Students to be included in AWho's Who in American Colleges and Universities® were selected, and Honors Day 1999 was scheduled for Wednesday, April 7<sup>th</sup>.

*The Honors Committee met on March 9, 1998.*

Recipients of the student Leadership/Service awards were selected. The following Aoutstanding major® awards from the Department of Health and Kinesiology will be awarded at the Honors Day Convocation: Community Health, Exercise Science, Health Behavior, and Sports Medicine. The Golden Key Honor Society was added to the list of Honor Societies for which new inductees will be recognized on Honors Day.

*The Honors Committee met on April 22, 1998.*

Students were selected to be auditioned as student speakers for the Honors Day Convocation. The James L. Becton, M.D. Scholarship to support a rising outstanding senior Biology major intending to enter a medical profession and the University Tire Award to be given to an outstanding Management major with an emphasis in Entrepreneurship/Small Business have been added to the list of awards given at the Honors Day Convocation.

*The Honors Committee met on April 23, 1998.*

Six students auditioned to be student speakers at the Honors Day Convocation, and Merville Cumberbatch was selected as the student speaker.

*The Honors Committee met on April 29, 1998.*

Committee members reported on Honors Day Convocation arrangements, and each faculty person on the committee was given an assignment for Honors Day.

**Library Committee:** Senator Mark Cyr

**Undergraduate Council:** Senator Charles Crouch, Chair Charlene Black.

*Per Faculty Senate statutes, the minutes of April 8, 1998 Undergraduate Council meeting were mailed directly to the Senators.*



## Summary of the Academic Advisory Council Meetings: Chair Harry Carter

*The Academic Advisory Council met on May 5, 1998. As Faculty Senate representative, Jay Strickland prepared the following summary of the meeting.*

1. ***FY 99 Salaries:*** Under the semester system, faculty will be paid on ten equal payments, and will receive the first payment at the end of August. This year's August salary will be based on the previous year's contract (i.e., faculty will receive 1/10 of their previous year's base salary). Because contracts begin July 1, faculty will lose July and August salary increases for this year. Technical issues regarding the payment of faculty salaries are being addressed.
2. ***Year 2000 Project:*** A committee at the Board of Regents level has been appointed by the Vice Chancellor to address issues related to digital equipment based on the problems that arise when calendars move to the year 2000. The Georgia Southern University representative is John Gleissner.
3. ***Affirmative Action:*** Dr. Taylor, the Director of Affirmative Action at Georgia Southern University, will be returning to the faculty July 1, 1998. Harry Carter requested advice on filling the position on an interim basis. Institutional priorities for the Affirmative Action Office include: on-campus education about diversity issues, assisting Georgia Southern University in the search process to recruit a more diverse workforce, and examining issues related to diversity and faculty retention. Members of the AAC were invited to email recommendations for an Interim Director to Dr. Carter.
4. ***Coastal Georgia Center:*** A preliminary needs assessment indicates that about 25 offices are needed, and 15 are currently available. In addition, a classroom is needed for a computer facility.
5. ***Fall 99 Admission Standards:*** In order to meet the Board of Regents target of reducing the Learning Support population at Georgia Southern University by 1/5 each year, the admissions index was increased from 1040 for Fall of 1997 to 1050 for Fall of 1998. A potential index of 1070 for Fall of 1999 will be examined after August enrollment figures are received.
6. ***Recreation Department 50<sup>th</sup> Year Celebration:*** The final event of the 50<sup>th</sup> year celebration is scheduled for July 4<sup>th</sup>. Frank Hood has been involved with planning this anniversary celebration, and Georgia Southern University has been providing assistance.

***Faculty Senate Librarian's Report July 22, 1998***

A summary of business conducted by Faculty Senate Committees since the last Faculty Senate Librarian's report (between May 28, 1998 and July 22, 1998).

**Admissions Committee:** Senator Lorilee Schneider, Co-Chairs Dale Wasson and Mike Deal

*The Admissions Committee met on April 2, 1998 to evaluate appeals for Spring Quarter, 1998.* The results of the appeals are summarized below.

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	14	14
Denied by Committee	1	91	92
No Action by Committee <sup>1</sup>	0	2	2
Total Committee Action	1	107	108
Learning Support	0	2	2
Total Appeals Action	1	109	110
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	55	55
Denied by VPAA	0	4	4
Approved by VPSA	0	0	0
Denied by VPSA	0	0	0
Approved by President	0	13	13
Denied by President	0	2	2
Total Action Beyond Committee	0	74	74
III. Learning Support	New	Returning	Total

Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>1</sup>Appeal bypassed committee or received after appeal deadline. (Note: Not all appeals beyond committee result from committee action. Some cases bypass committee).

*The Admissions Committee met on May 11, 1998 to evaluate appeals for Summer Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	0	0
Denied by Committee	4	6	10
No Action by Committee <sup>1</sup>	0	0	0
Total Committee Action	4	6	10
Learning Support	0	0	0
Total Appeals Action	4	6	10
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by VPSA	0	0	0
Denied by VPSA	0	0	0
Approved by President	0	4	4

Denied by President	0	0	0
Total Action Beyond Committee	0	4	4
III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>1</sup>Appeal bypassed committee or received after appeal deadline. (Note: Not all appeals beyond committee result from committee action. Some cases bypass committee).

*The Admissions Committee met on June 22, 1998 to evaluate appeals for Summer Quarter, 1998. The results of the appeals are summarized below.*

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	7	7
Denied by Committee	6	23	29
No Action by Committee <sup>1</sup>	0	1	1
Total Committee Action	6	31	37
Learning Support	0	1	1
Total Appeals Action	6	32	38
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	9	9
Denied by VPAA	0	1	1

Approved by VPSA	0	0	0
Denied by VPSA	0	0	0
Approved by President	0	4	4
Denied by President	0	1	1
Total Action Beyond Committee	0	15	15

  

III. Learning Support	New	Returning	Total
Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>1</sup>Appeal bypassed committee or received after appeal deadline. (Note: Not all appeals beyond committee result from committee action. Some cases bypass committee).

**Athletics Committee:** Senator David Stone, Chair David Stone

**Campus Life Enrichment Committee (CLEC):** Senator Hal Fulmer, Chair Carol Thompson

**Faculty Development, Research, and Service Committee:** Senators Barbara Hendry, Saba Jallow, and Jerri Kropp, Co-Chairs Charlene Black and Lane Van Tassell

### Subcommittee on Faculty Development

*The Subcommittee on Faculty Development met on June 3, 1998.*

The Subcommittee on Faculty Development received 22 summer travel proposals requesting a total of \$24,676.

Eleven proposals were funded for a total of \$6,080.

The Awards for Excellence in Contributions to Instruction will be awarded to Dr. V. Richard Persico, Professor of Anthropology in the Department of Sociology and Anthropology, and Dr. Lila F. Roberts, Associate Professor in the Department of Mathematics and Computer Science.

### Subcommittee on Faculty Research

## **Subcommittee on Faculty Service**

*The Subcommittee on Faculty Service met April 20, 1998.*

The Subcommittee on Faculty Service reviewed six proposals and made five awards (\$144.75, \$1,055, \$2,707, \$5,200, \$9,644.90). One proposal did not receive an award.

**Graduate Council:** Senator Sue Moore, Chair Lane Van Tassell

*Per Faculty Senate statutes, the minutes of Graduate Council meetings are mailed directly to the Senators. No minutes had been distributed during this reporting period.*

**Honors Committee:** Senator Robert Warkentin

**Library Committee:** Senator Mark Cyr

**Undergraduate Council:** Senator Charles Crouch, Chair Charlene Black

*Per Faculty Senate statutes, the minutes of May 13<sup>th</sup>, May 20<sup>th</sup>, and July 16<sup>th</sup> Undergraduate Council meetings were mailed directly to the Senators.*

**Summary of the Academic Advisory Council Meetings:** Chair Harry Carter

*The Academic Advisory Council met on June 2, 1998. As Faculty Senate representative, Jay Strickland prepared the following summary of the meeting.*

- 1. Core Course Scheduling:** Harry Carter stated that the tuition remission/reimbursement program has focused on helping working people get degrees and encouraged colleges to reaffirm their commitment to offer core courses on a rotating basis at night. Dr. Carter would like degree programs to develop long-term schedules that show how core courses will be offered at night.
- 2. Hinesville/Ft. Steward Course Offerings:** Georgia Southern has entered into an agreement with Armstrong Atlantic State University to participate in a consortium of institutions that provide degree programs in Liberty County. This consortium, Partnership for Education, sponsors over sixteen degree programs sponsored by a consortium of five University of Georgia System institutions. The fall semester schedule has already been developed.
- 3. Coastal Georgia Center:** Classroom and office assignments are currently being made for participating institutions, including Georgia Southern, Georgia Institute of Technology, the Department of Commerce, and Industry, Trade, and Tourism.
- 4. Renewal/Nonrenewal of Faculty Contracts:** A standard whereby departments process faculty renewals/nonrenewals and determine recommendations for tenure and promotion need to be established in order to minimize difficulties created when procedures are not followed exactly. Dr. Carter recommended developing simple and consistent procedures across departments.

The following change in the Faculty Handbook regarding 208.01 "Renewal/Nonrenewal of Probationary Faculty" has been proposed.

***Current wording:*** "The department chair will discuss with the dean each notice of intention to renew before written notice is given to the faculty member. Each notice of intention not to renew must be discussed first by the department chair and dean, and then by the dean and vice president for academic affairs, before written notice is delivered to the faculty member."

***Proposed wording:*** "Department chairs will seek the advice of the tenured faculty on decisions of renewal or nonrenewal of probationary faculty. Chairs may seek additional advice as they deem appropriate."

"The department chair will discuss with the dean each notice of intention to renew before written notice is given to the faculty member. Each notice of intention not to renew must be discussed first by the department chair and dean, and then by the dean and provost, before written notice is delivered to the faculty member."

***5. Graduation Attendance and Contracts:*** The 1998-1999 academic year contract includes attendance at May and December graduations as a condition of employment. Summer employment includes attendance at August graduation.

***6. Distance Education Fiscal Issues:*** Dr. Carter distributed a memo from the Board of Regents that invites administrators to participate in a preliminary discussion of recommended strategies for accommodating the costs associated with providing instructional delivery of distance education. The BOR provided two models for consideration. The meeting was scheduled for May 21, 1998.

***7. Georgia Tech and Growth:*** The Board of Regents trend is to not renew leases on buildings. Georgia College is no longer offering off-campus programs, and Macon College leases will not be renewed. Georgia Tech has been asked to increase enrollment by 400 students per year. University of Georgia's Ed.D. program with Fort Valley will be offered at the Macon College site. This provides an opportunity for Georgia Southern to expand its off-campus degree programs.

July 28, 1998

## ***Faculty Senate Librarian's Report October 12, 1998***

A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report (between July 23, 1998 and October 12, 1998).

**Admissions Committee:** Senator Lorilee Schneider, Co-Chairs Dale Wasson and Mike Deal

*The Admissions Committee met on June 22, 1998 to evaluate appeals for Summer Quarter, 1998.* The results of the appeals are summarized below.

I. Committee Action	New	Returning	Total
Tabled by Committee	0	0	0
Approved by Committee	0	7	7
Denied by Committee	6	23	29 <sup>1</sup>
No Action by Committee <sup>2</sup>	0	1	1
Total Committee Action	6	31	37 <sup>1</sup>
Learning Support	0	1	1
Total Appeals Action	6	32	38 <sup>1</sup>
II. Appeals Beyond Committee	New	Returning	Total
Approved by VPAA	0	9	8
Denied by VPAA	0	1	1
Approved by VPSA	0	0	0
Denied by VPSA	0	0	0
Approved by President	0	4	4
Denied by President	0	1	1
Total Action Beyond Committee	0	15	15
III. Learning Support	New	Returning	Total



Approved by VPAA	0	0	0
Denied by VPAA	0	0	0
Approved by President	0	0	0
Denied by President	0	0	0
Total Action Beyond Committee	0	0	0

<sup>1</sup>Denotes correction to appeals minutes 7/11/98.

<sup>2</sup>Appeals bypassed committee or received after appeal deadline. Note: Not all appeals beyond committee result from committee action. Some cases bypass the committee.

**Athletics Committee:** Senator and Chair David Stone

*The Athletics Committee met on May 26, 1998.*

Brad Stricklin presented the athletic department's 1999 budget which was unanimously approved. The men's basketball, men's and women's swimming, men's and women's cross country schedules, and a golf tournament schedule were approved. Ms. Carter announced the cancellation of two baseball games vs. Stetson that were away games. Sam Baker presented an architect's drawing of the Hanner Fieldhouse renovation; distributed a revised organizational chart in which Frank Ellwood's (retired) responsibilities were reassigned to other staff members; reminded the committee of the Convocation ceremony, and announced that Anita Buggins was chosen as the Southern Conference Female Athlete of the Year, the first time a Georgia Southern student-athlete has received this honor.

Lane Van Tassell announced there were discussions taking place between the Southern Conference and authorities in Greensboro regarding the future of the Southern Conference Basketball Tournament in Greensboro. John Mulherin announced the dismissal of the Tim Stowers' case and reported an overwhelming response for the purchase of seats in the new Stadium Club in Paulson Stadium.

*The Athletics Committee met on July 22, 1998.*

The May 26, 1998 minutes were amended to reflect a resolution commending Frank Ellwood, and the amended minutes were unanimously approved. Scott Farmer reported that the all-female GPA for spring quarter was 3.07, and the all-male GPA was 2.52. The GPA for all student-athletes was 2.69, the highest GPAs ever recorded. Brad Stricklin announced that he is still waiting for the final numbers, but the budget will be balanced. The men's tennis, women's tennis, golf, and softball schedules were unanimously approved. It was suggested that more men's tennis teams play in Statesboro and that Armstrong Atlantic be scheduled. Sam Baker praised the efforts of Scott Farmer and Keith Roughton of Student-Athlete Services and announced the hiring of Courtney Fry as cheerleading coach.

Hank Schomber announced that Keith Roughton, Assistant Compliance Director, has taken a position in Student-Athlete Services, and Tim Metcalfe, a graduate of Georgia Southern, was hired as Assistant Compliance Director. Lane Van Tassell reflected on his years as Faculty Athletics Representative and that fact that this was his last meeting in this position. The committee expressed its thanks for his services. John Mulherin reported that the Southern Boosters luncheons in the Lipton Building have been discontinued. A dinner, combined with the Paul Johnson Radio Show, will be held on each Monday following a game. The dinners will alternate between RJ-s and Western Sizzling and start at 6:15 p.m.

**Campus Life Enrichment Committee (CLEC):** Senator Hal Fuller, Chair Carol Thompson

*The Campus Life Enrichment Committee met on May 28, 1998.*

The committee discussed possibilities for the Performing Artists Series and Campus Lecture Series for 1998-1999. A variety of individuals and groups were discussed, and a final decision was deferred to the June 3, 1998 meeting.

*The Campus Life Enrichment Committee met on June 3, 1998.*

The committee continued its discussion of recommendations for the 1998-1999 Performing Artists Series and Campus Lecture Series. Fall selections for the Campus Lecture Series included Changan Moiety, Richard Preston, and Friendship in the Age of AIDS. Spring selections were offered for the Performing Artists Series pending funding and availability. A full list of those individuals and groups which were considered is available from the chair of the committee. Some individuals/groups that were not selected were passed along to other campus organizations for their consideration. The committee also recommended that the issue of what should constitute a quorum for each meeting be discussed and resolved at a meeting early in the 1998-1999 academic year.

The CLC secretary submitted a report on committee members= 1997-1998 attendance as of June 3, 1998 for 9 official business meetings and 2 performance meetings. Attendance ranged from 9% to 82% for faculty members and 18% to 91% for student members. The median was 55% of meetings attended for both faculty and student committee members.

**Faculty Development, Research, and Service Committee:** Senators Barbara Henry, Saba Jallow, and Jerri Kropp, Co-Chairs Charlene Black and Lane Van Tassell

**Subcommittee on Faculty Development**

**Subcommittee on Faculty Research**

**Subcommittee on Faculty Service**

**Graduate Council:** Senator Sue Moore, Chair Lane Van Tassell

*Per Faculty Senate statutes, the minutes of the May 21, 1998 meeting was mailed directly to the Senators.*

**Honors Committee:** Senator Robert Warkentin

**Library Committee:** Senator Mark Cyr

**Undergraduate Council:** Senator Charles Crouch, Chair Charlene Black.

*Per Faculty Senate statutes, the minutes of the September 24, 1998 Undergraduate Council meeting were mailed directly to the Senators.*

**Summary of the Academic Advisory Council Meetings:** Chair Linda Bleicken

*The Academic Advisory Council met on August 11, 1998. As Faculty Senate representative, Jay Strickland prepared the following summary of the meeting.*

1. **Alison Morrison-Shetlar, Distinguished Professor:** Linda Bleicken announced that Dr. Alison Morrison-Shetlar will serve as Distinguished Professor and Director of the Center for Excellence in Teaching during the 1998-1999 academic year. Information about activities and workshops sponsored by the Center for Excellence in Teaching can be found at <http://www2.gasou.edu/cet>.
2. **Memorandum of Understanding--Liberty Center:** Dr. Bleicken distributed copies of The Liberty Center Memorandum of Understanding that had been presented to Georgia Southern. This delineates the manner in which the University System of Georgia will provide classes to off-duty personnel stationed at Fort Stewart, as well as individuals in the surrounding community.
3. **Opening Week:** A schedule of the opening week activities was distributed.
4. **Partnering with Student Affairs:** Dr. Bleicken distributed two reprints that address the role of Student Affairs, the importance of faculty and Student Affairs working together, and strategies for enhancing the effectiveness of Student Affairs. Dr. Bleicken explained that a survey concerning the cooperation between Student Affairs and Academic Affairs was going to be developed.

*The Academic Advisory Council met on September 1, 1998.*

1. **Provost Search:** Harry Carter announced that Lane Van Tassell was chairing the Provost Search and that the Search Committee would consist of 7 faculty, 4 staff, and 1 student. One staff member would represent Academic Affairs, Business and Finance, Student Affairs, and the President's Office/Institutional Development, respectively. Faculty membership would be determined using a bottom-up approach in which departments nominate faculty from their units, and Deans recommend members based on departmental nominations. It is expected that a presidential appointment will be made by the February, 1999 or March, 1999 meeting of the Board of Regents so that the new President can select the new Provost from the finalists selected by the Search Committee.
2. **Planning for Spring Semester and Beyond:** In regards to enrollment, there were 2.8% fewer freshmen but 13.7% more freshmen who were new students enrolled after the 7<sup>th</sup> day of classes as compared with Fall of 1997. A College-by-College teaching load analysis will be provided by September 11<sup>th</sup>, and faculty loads at the departmental and individual faculty levels will be discussed during meetings between Academic Affairs and the respective Deans. This activity is very important for scheduling spring semester and for FY 2000 budget hearings.
3. **Update on Partnering with Student Affairs:** A survey that examines cooperation between Student Affairs and Academic Affairs at the College-level has been completed.

4. **Student Computing:** Linda Bleicken distributed a reprint from the Atlanta-Constitution regarding computer recommendations and requirements for students attending state institutions.

5. **Value of Higher Education:** Dr. Bleicken distributed a reprint of AHigher Education Means Richer Lives@ that was produced by the University System of Georgia Board of Regents.

6. **Graduate Faculty Status:** Lane Van Tassell reminded the Committee that it is important that faculty, including adjunct faculty, have the appropriate graduate faculty status.

*The Academic Advisory Council met on October 6, 1998.*

1. **Internal Auditing:** *Due to the resignation of Kathy Todd, Ron Core is chairing a search for a new Internal Auditor. This position is currently being filled on a temporary basis.*

2. **Update on Institutional Marketing Plan:** *Linda Bleicken distributed a copy of the Summer Quarter Activity Report from the Institutional Marketing Committee. The committee is targeting high-ability students and reports the following.*

a. The number and percentage of new freshmen with 1100-plus SAT scores increased between Fall quarter 1997 and Fall semester 1998.

b. ABracketing the high-ability cohort for priority recruiting carries implications not only for segmenting our prospect population, but also for setting criteria for out-of-state waivers used as recruiting incentives.@ Sixty waivers have been reserved for high-ability and engineering prospects.

c. A recruiting reception has been scheduled for November in Savannah.

d. Atlanta recruiting receptions are scheduled for October 21-22 and February 2.

e. A CIRP freshman profile survey augmented by GSU marketing questions was administered in GS1210 classes, and results are expected in January, 1999.

f. AOut-of-state enrollment in the second category competes with top feeder counties [in Georgia] in contributing students < 1090 statewide and at Georgia Southern; however, the number is cumulative for all states of origin.@"

g. A . . . Georgia Southern draws students from a greater distance than any campus in the state (101 miles), and . . . the vast majority of out-transfers who don't trade-up= to a research university move back home, to a campus within 30 miles of their hometown.@"

h. AA two-phase plan to market the [Institutional Marketing] plan on campus followed by the process to put the plan in practice will be presented at the Administrative Retreat after a cabinet preview and critique.@"

i. Fred Richter will invite University Honor=s Program students to participate in one of two focus groups with members of the marketing team in order to Alearn what appeals to priority prospects about Georgia Southern and the kind of academic experience they seek and select

here.@"

Academic Advisory Council members requested additional information about GSU tuition waivers and award policies and reaffirmed that Academic Affairs and Institutional Marketing are inextricably related.

3. **Engineering:** The Computing Engineering and Civil Engineering programs will be in place Fall, 1999.

4. **Institutional Enrollment Targets:** Dr. Bleicken distributed a handout of the AGeorgia Southern University Proposed Enrollment Plan@ for 1999-2003 which extends the targets through 2002 that have been provided by the Board of Regents. The projected enrollment of 14,800 in Fall of 2003 Aassumes a continued phase in of new admissions standards for freshmen, modest increases in numbers of transfer and graduate students, stabilized retention rates for 1998-2001 and higher retention rate beginning Fall 2002.@"

5. **Graduate Recruiting:** The Acting Provost and Vice President for Academic Affairs, Associate VPAA and Dean of Graduate Studies, and Director of Institutional Marketing will be meeting next week to refine a plan for short- and long-term graduate recruiting. Deans and Program Directors will be included in this planning process.

6. **System Study Abroad Conference:** The fourth annual System Study Abroad Conference that updates Akey people on your campus about System initiatives@ will be held at UGA on Tuesday, November 3. Interested individuals should contact Nancy Shumaker for additional information.

7. **School Traditions, Rituals, and Spirit:** Dr. Bleicken distributed a memo presenting Asome ideas regarding Georgia Southern Spirit and pride developed by a Student Affairs Committee as the first step in what is hoped will be a campus wide discussion.=-

8. **Provost Search Committee:** Lane Van Tassell, Search Committee Chair, reported that the Provost Search Committee declined unanimously to engage an executive search firm for this position.

9. **Summer Compensation:** Bob Haney reported that the Summer Compensation Committee wants to survey faculty by email.

10. **Student Ratings of Instruction:** Dr. Haney reported that the university committee to review student ratings of instruction has been empaneled.

Posted to Web 10-13-98

by Ginger Malphrus

**Faculty Senate Librarian's Report****November 23, 1998**

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A summary of business conducted by Faculty Senate committees since the last Faculty Senate Librarian's report (between October 12, 1998 and November 23, 1998).

**Admissions Committee:** Senator Kathy Alberston, Co-Chairs Dale Wasson and Mike Deal

*Although the Admissions Committee met, the final report was not submitted by November 23, 1998.*

**Athletics Committee:** Senator Larry Mutter, Chair Bill Bostwick

*The Athletics Committee met on September 15, 1998.*

Minutes of the July 22, 1998, meeting were approved. Bill Bostwick was nominated and unanimously elected as chair of the committee for 1998-1999. Introduced by Sam Baker, Southern Conference Commissioner Alfred White discussed conference involvement with several Division I-AA issues, including national recognition for I-AA, stability of I-AA, financial issues, marketing, game management, television, and student-athlete welfare and academics.

Brad Stricklin presented a financial update on the department's budget, with positive projected football-ticket sales. John Mulherin reported that Southern Boosters has committed \$275,000 to scholarships. Brenda Carter presented the softball schedule, discussing the dates of the Southern Conference Tournament scheduled for May 1 and 2, given that final exams begin April 30. Also, games in San Marcos and Austin, Texas, exceed the 300-mile radius for non-conference travel. Jane Page moved to approve the schedule with exceptions, and the schedule was approved. The golf schedule indicated that Furman Invitationals begin during final exams. The schedule was approved, with George Shriver casting a dissenting vote.

Sam Baker distributed a revised organizational chart. Mr. Baker reported a redistribution of Frank Ellwood's duties to other members of the department due to Mr. Ellwood's retirement. Mr. Baker praised Brenda Carter for her exceptional job with financial aid. Richard Rogers provided information to new committee members about responsibilities of the Faculty Athletics Representative, a position to which the president appoints a faculty member.

*The Athletics Committee met on October 19, 1998.*

The September 15, 1998, minutes were amended to indicate that the NCAA Faculty Athletics Representative is elected by the faculty senate. The amended minutes were approved.

Brad Stricklin listed the athletic department's three major sources of revenue: student fees, ticket sales, and booster contributions. The financial report for the period ending September 30, 1998, indicated that revenues and expenditures were on schedule. John Mulherin discussed the Boosters' budget as well as plans for future fund-raising.

Sam Baker updated committee members on the excellent performance of several teams and coaches. The homecoming game was a great success, and the football team is now number one in two polls. Mr. Baker proposed revisions to the Athletics Policy Manual: Add a new section entitled International Student-Athlete Certification; revise to prohibit the reduction of a grant-in-aid by the amount of a Pell grant; and revise to specify the procedures for non-renewal or reduction of a grant-in-aid. All revisions were approved.

The policies on absences and events/travel during final exams were discussed. Requests by a coach for an exemption to these policies will be sent to Faculty Athletics Committee members prior to the next meeting. Richard Rogers reviewed NCAA issues. Information was provided on the term limit for the NCAA Faculty Athletics Representative.

**Campus Life Enrichment Committee (CLEC):** Senator Hal Fuller, Chair Carol Thompson

*The Campus Life Enrichment Committee met on September 30, 1998.*

The committee discussed the success of Campus Lecture Series (CLS) speakers Chang-aa Mweti and Richard Preston. Chang-aa's performance was sold out. Preston's lecture was well-attended, and he also presented a Masterclass to over 300 students. The committee decided to define a quorum as a minimum of five members present with a 3/2 professor/student ratio. The committee discussed remaining budget monies for spring Departmental Lecture Series (DLS) speakers, CLS speakers, and Performing Artists Series (PAS) speakers. The committee also discussed the growing problem of faculty members and students who obtain tickets for CLEC events and fail to attend.

*The Campus Life Enrichment Committee met on November 3, 1998.*

DLS proposals were discussed, and six proposals were funded. A future fall meeting will finalize the spring programming activities.

**Faculty Development, Research, and Service Committee:** Senators Barbara Henry, Kent Rittschof, and Jerri Kropp, Co- Chairs Charlene Black and Lane Van Tassell

**Subcommittee on Faculty Development:** Senator Barbara Hendry

*The Subcommittee on Faculty Development met on October 12, 1998.*

Forty-six travel proposals were submitted, and eleven proposals were either fully or partially funded for a total of \$6996.00.

*The Subcommittee on Faculty Development met on October 23, 1998.*

Thirty-three proposals for the development of instruction were submitted, and ten were either fully or partially funded for a total of \$16,414.00.

**Subcommittee on Faculty Research:** Senator Jerri Kropp

*The Subcommittee on Faculty Research met on October 27, 1998.*

Twelve eligible grants were reviewed, requesting a total of \$31, 950. Three proposals were fully funded, and two were partially funded.

**Subcommittee on Faculty Service**

**Graduate Council:** Senator Sue Moore, Chair Lane Van Tassell

*Per Faculty Senate statutes, the minutes of the August 27, 1998, and October 22, 1998, meetings were mailed directly to the Senators.*



**Honors Committee:** Senator Robert Warkentin, Chair Sandra Peacock

*The Honors Committee met on October 19, 1998.*

The purpose of the meeting was to make preliminary plans for Honors Day, April 7, 1999. Sandra Peacock was chosen to chair the committee. The following deadlines were chosen to select students for Who's Who Among College and University Students. November 9, 1998, receipt of nominations; November 23, 1998, receipt of completed student packets (distributed by Cecil Perkins); December 9, 1998, next Honors Committee meeting at 2:00pm to review packets and select students; February 1, 1999, names to be submitted to Who's Who Among College and University Students.

In the Spring semester, Honors Committee members will select winners of the Leadership and Service Awards as well as the student speaker for the Honors Day ceremony. Recipients of departmental awards must be reported to Cecil Perkins by March 15, 1999, as the deadline for submitting copy to the printer will be March 29, 1999.

Cathy Shriver will arrange food and flowers for Honors Day. Sandy Peacock will contact Rod Caldwell and Dan Pittman about music for the program, the ROTC Office to arrange for cadets to serve as ushers, and the Alumni Association Office to invite the President of the Alumni Association to be part of the on-stage group.

**Library Committee:** Senator Mark Cyr

**Undergraduate Council:** Senator Charles Crouch, Chair Charlene Black.

*Per Faculty Senate statutes, the minutes of the September 24, 1998, and October 29, 1998, Undergraduate Council meetings were mailed directly to the Senators.*

**Summary of the Academic Advisory Council Meeting:** Chair Linda Bleicken

*The Academic Advisory Council met on November 3, 1998.*

**1. *Admissions Committee:*** The Admissions Committee was invited to the Academic Advisory Council meeting to discuss a question raised in the Faculty Senate concerning admission of students following appeals beyond the Admissions Committee. The Admissions Committee makes their recommendation based on information provided by the student as well as grades and other numerical indices of performance. However, appeal beyond the committee allows a more thorough review of reasons students might have for not performing well in their courses. For example, a student may have experienced a traumatic event during the term in which he or she performed poorly. Further evaluation of this human component of students' performance may result in students being allowed to take courses even after the Admissions Committee has recommended that these students not be allowed to do so. A second explanation brought forth during the discussion involved students recently diagnosed as Learning Disabled (LD). A diagnosis of LD allows students to perform at their best given specific compensations (e.g., longer test times). Thus, LD students may be admitted and allowed to benefit from these compensations. The deans also mentioned that students admitted after this appeal were monitored carefully, and their performance in courses (often carefully specified courses) was assessed every few weeks.

**2. *Proposed class hours for Summer, 1999:***

Sessions A and E (38 days each)

Daily 8:00-9:00

9:15-10:15

10:30-11:30

11:45-12:45

1:00-2:00

2:15-3:15

3:30-4:30

Evening (courses would meet 2 evenings)

Monday, Wednesday Tuesday, Thursday

6:00-8:45 6:00-8:45

Or Or

6:30-9:15 6:30-9:15

Sessions B, C, and D (19 days each)

Daily 8:00-10:15

10:30-12:45

1:00-3:15

3:30-5:45

Evening (courses would meet 4 evenings per week)

6:00-8:45

Or

6:30-9:15

**3. *Draft of Summer, 1999, schedule for first-year students:*** Two schedules were proposed for Term E (June 11-August 7) to accommodate new students, including beginning first-year students (although other students would be allowed to enroll). Courses would be scheduled to allow students to enroll in each course in the set.

Set #1 Set #2

ENGL 1101 ENGL 1101

MATH 1111 POLS 1101

HIST 2110 HLTH 1520

GSU 1210 GSU 1210

## HLTH 1520 CISM 2130

4. ***Alumni Awards:*** Nominations for alumni awards are due at the Alumni Office by January 8, 1999. Categories for nomination include Alumnus/na of the Year, Alumnus/na of the Year in Private Enterprise Award, Friend of Georgia Southern Award, Young Alumnus/na Award, and Eagle Lifetime Achievement Award. Nomination forms and other information are available from Melanie Mosley in the Office of Alumni Relations at 681-5691.

Alumni Weekend for 1999 will be held February 12 and 13. Activities planned for the weekend include a Biology Lecture, Bell Honors Program Reception, Alumni Board of Directors Meeting, Past Alumni Association Presidents/Board of Directors Luncheon, Women=s Basketball Game, Baseball Game, Sweetheart Reception, Second Century Society Reception, and the Alumni Awards Banquet and Ceremony.

5. ***Graduate Recruiting:*** Data were presented on AMedia Preferences and Satisfaction of Coastal Georgia Center Students Enrolled in Georgia Southern University=s College of Graduate Studies.@ The report indicated that students at the Coastal Georgia Center rated their instructors 4.52 (average reported) on a scale from 1-5, with 5 representing the highest level of instruction. Data also indicated that students listen to Mix 97.3 most often and 91.1 (National Public Radio) second most often. Television stations WSAV and WTOC tied for most watched by students responding to the survey. Results are relevant for advertising to recruit graduate students for the Coastal Georgia Center as well as other campuses. Recommendations included utilizing these stations for advertising and seeking free publicity where possible. (AMaster the Moment@ day of advisement and visits to Gulfstream Aerospace as well as schools and businesses were particularly useful for recruitment.)

6. ***Other business:*** The Board of Regents provided university professors and students with two papers useful for outreach and other projects which require statistics concerning the effectiveness of the University System of Georgia and the education of teachers in general. The first paper, AAccessing Life-Long Learning,@ provides information about students attending institutions in the University System of Georgia. Topics include population characteristics, tuition, heightened admission requirements, declines in the number of learning support students, academic achievement, HOPE scholarships, student satisfaction, and satisfaction of employers with graduates from the University System of Georgia. The second paper, AInvesting in a Child=s Future Through Quality Teaching,@ addressed the need for quality teachers educated through the University System. The article notes that training excellent teachers enhances the education of K-12 students. Various questions of need for teachers and scholarships to fund advanced degrees in education are addressed.

The Board or Regents also offered an article entitled, AAn Entrepreneur Sees Profits in the Future of His `Power Campus.@ In this memorandum, Chancellor Portch mentioned that the article, featuring Steve Bostic and the American InterContinental University, might be interesting in terms of Athe competition.@"